



MASSACHUSETTS CERTIFIED PUBLIC PURCHASING OFFICIAL PROGRAM

*Winter and Spring 2023 Schedule – January 2023- July 2023
(Registration Closes Two-Weeks Before a Class Starts)*

Please register and [pay electronically](#). If IE/ITA, please register [here](#). If you choose to pay by check, please complete this form and indicate your class selection in the box to the right.

NAME: _____

AIA # (if applicable)*: _____

WORK TITLE: _____

PHONE: _____

REGISTRANT EMAIL: _____

EMPLOYER: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

Do you require any reasonable accommodations? If yes, please email us at

MA-IGO-Training@mass.gov with your accommodation request.

PLEASE ENTER YOUR CLASS

SELECTION HERE

PLEASE MAIL PAGE 1 ONLY

Class Code	Date(s)	Requirements
		—

Registration for the Spring 2023 semester is closed. The new schedule will be announced soon!

*AIA refers to the American Institute of Architects.

SUBSTITUTIONS/CANCELLATIONS:

Each class is filled on a first-come, first-served basis. [Transfer of a registration within your organization is possible with prior notice, one time only. Please refer to our updated attendance policy at \[www.mass.gov/ig\]\(http://www.mass.gov/ig\).](#) The Office of the Inspector General reserves the right to cancel or reschedule any class and is not responsible for any costs incurred by registrants. Program terms and conditions may change without notice.

ONLINE PAYMENTS (PREFERRED):

The Office of the Inspector General accepts electronic payments for all of our classes. Please note, electronic payments incur a convenience fee. We accept electronic checks (\$0.35 fee applies) and credit cards (Master Card, Visa, Discover and American Express - a 2.79% transaction fee applies).

CLASS LOCATIONS:

All classes will be held online unless otherwise noted. Please check our website for additional information about the MCPPO program or email us at

MA-IGO-Training@mass.gov.

CLASS TIMES:

All classes begin at 8:30 a.m. and end at approximately 4:00 p.m., unless otherwise noted.

HOW TO REGISTER: Please [pay online](#). If paying by check or money order, complete this registration form, include a check payable to The Office of the Inspector General and submit to:

Office of the Inspector General
One Ashburton Place, Room 1311
Boston, MA 02108
Attn: MCPPO Program

PLEASE REVIEW: MCPPO ONLINE TERMS OF USE AND ATTENDANCE POLICY:

I have read and agree to the [MCPPO Policies](#) ☐

Note: You will not be registered until payment is received.